

**SOCIAL WORK SECTION  
MEETING MINUTES  
JUNE 10, 2009**

**PRESENT:** Eric Alvin, George Kamps, Daryl Wood

**EXCUSED:** Mary Jo Walsh

**STAFF:** Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Rebecca McAtee, Minute Taker

**GUESTS:** Cindy West – Upper Iowa University; Michael Wallace – UW-Whitewater; Charles Zastrow - George Williams College; Joanne Barndt; Elizabeth Jarvie; Mary Jo Weeden – George Williams College

**CALL TO ORDER**

George Kamps called the meeting to order at 9:09 a.m. A quorum of three (3) members was present.

**APPROVAL OF AGENDA**

**Amendments**

- Page 2: Under “Informational Items” addition of information on State Budget motions regarding vendorship and autism.

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF APRIL 16, 2009**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve the minutes as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT- JEFF SCANLAN, BUREAU DIRECTOR**

Jeff Scanlan updated the Board on some of the proposed cost-cutting measures within the Department as necessary due to the State Budget, including later meeting start times, more teleconference meetings, and the possibility of electronic agenda packets. Feedback and additional suggestions from the Section members can be sent to Jeff Scanlan and Gail Sumi. Other updates to the Department were also mentioned including electronic licensure for renewal and the new pager system. Rebecca McAtee, summer intern, was introduced to the Board. Director Scanlan reiterated a call for an ISW (Certified Independent Social Worker) to fill the vacancy on the Board. Interested CSWs should visit the “Boards and Commissions” page on the Governor’s website, [www.wisgov.state.wi.us](http://www.wisgov.state.wi.us)

## **PRESENTATION OF PROPOSED STIPULATION AND ORDERS**

There were no stipulations included in the Board Packet.

### **PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF AGENDA**

None.

#### **PRACTICE QUESTIONS REGARDING TEMPORARY ADVANCED PRACTICE SOCIAL WORK CERTIFICATION SUBMITTED BY MARC HERSTAND, EXEC. DIRECTOR, NATIONAL ASSOCIATION OF SOCIAL WORKERS – WI CHAPTER:**

**1. Can an individual with a temporary certificate for advanced practice social work provide psychotherapy under supervision?**

As provided through ss. MPSW 6.02 and MPSW 3.11, Wis. Admin code, individuals with a temporary certificate are able to practice within the full scope of practice of an advanced practice social worker, which includes the practice of clinical social work and psychotherapy if adequately trained and under appropriate supervision.

**2. Can a person with the temporary certificate for advanced practice social work accrue supervised practice hours of clinical social work required for licensure?**

As interpreted by the Board and per s. MPSW 3.11, Wis. Admin code, under a temporary certificate, the individual can practice within the full scope of an advanced practice social worker, which includes the practice of clinical social work and psychotherapy if adequately trained and under appropriate supervision and thusly can accrue clinical social work practice hours required for clinical social work licensure.

Make note that per s. 457.14, Stat. an applicant cannot get a temporary certificate or license without having already submitted an application to take the next available examination for certification.

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to answer yes to both of the above practice questions as submitted by Marc Herstand. Motion carried unanimously.

#### **SOCIAL WORKER SECTION REVISIONS TO APPLICATION FORMS FOR THE SOCIAL WORKER TRAINING CERTIFICATE - PROGRAM EVALUATION FORM #’s 2805 AND 2807.**

Jan Neitzel joined to discuss revisions made to the social worker training certificate application. Additional revisions proposed by the Section:

- Elimination of the green sheet, including initials on the Required Coursework documentation submitted by the applicant.

- Addition of an advisory statement noting pre-approved courses and the chances of having an application rejected if a course is not on the pre-approved list.
- Clarification on where the transcript needs to come from (school) and where the course descriptions need to come from (these can be sent by the applicant).
- Re-wording the section starting “Department of Regulation and Licensing staffs are not able to review...” Note that it is the sole responsibility of the applicant to provide this information.

Jeff Scanlan will work to implement the changes as requested and the completed application will be available for the next meeting.

## **HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE**

### **Elizabeth Jarvie, Hearing On Denial of Application For a Clinical Social Worker Licensure**

Elizabeth Jarvie presented information requesting a reversal in the denial of her application for Clinical Social Worker Licensure. The Section will deliberate on the request in closed session.

## **REPORT OF ASWB MID YEAR MEETING - DARYL WOOD, PUBLIC MEMBER, SOCIAL WORKER SECTION**

Daryl Wood presented information from the April 2009 ASWB Meeting in Quebec, Canada. The Conference focus was dealing with complaints. Some of the topics covered included training programs and giving students a good understanding of social work ethics and State rules and regulations governing the profession, the levels of discipline and how those are aligned with the situations at hand, consistency in handling complaints, and the benefits of having regulatory Boards. Daryl Wood's impression coming away from the meeting is that Wisconsin's regulatory board does a good job in aligning with the majority of the recommendations that were provided at the Conference.

## **IDENTIFICATION OF ISSUES TO PROVIDE TO THE MARRIAGE AND FAMILY THERAPY PROFESSIONAL COUNSELING AND SOCIAL WORK JOINT BOARD GOAL SETTING COMMITTEE**

Goals listed by the Joint Board's Goal Setting Committee as well as those proposed by the Section were reviewed and discussed.

## **STATUS OF RULES AND STATUTES**

Jeff Scanlan reported that there is a rule change that will become effective July 1, 2009 clarifying that an internship of at least 400 hours must be a part of a school program. Colleen Baird will review the rule for provisions allowing the grandfathering in of those who started on another track or provisions of how the new rule will be phased in.

Jeff Scanlan noted outstanding requests regarding a rewrite of MPSW 1.09 and the repeal of a portion of Chapter 457 pertaining to restrictions on license holders providing treatment of substance abuse and substance use disorders as requested by the Joint Board.

## **APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA**

There were no requests for approval of psychometric testing.

### **SCREENING PANEL REPORT**

The Section reviewed three (3) complaints, opened two (2) complaints for investigation and closed one (1). During the May 14, 2009 teleconference, the Section reviewed seven (7) complaints, opened two (2) complaints for investigation and closed five (5).

### **SPEAKING ENGAGEMENT REQUESTS**

George Kamps received a request to lead a 90-minute session regarding the licensing process at the NASW Wisconsin Conference from Mark Herstand.

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve for George Kamps to attend the NASW Wisconsin Conference in October 2009 and speak on behalf of the Board. Motion carried unanimously.

Michael Wallace requested the presence of a Section member at the WI Council on Social Work Education Conference. The Conference will be held October 1-2, 2009 in the Wisconsin Dells.

### **CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL**

Colleen Baird discussed an inquiry from a LCSW requesting guidance on starting a private practice. This area is outside the scope of the Board and DRL staff, and it was advised that the licensee should seek a business attorney, get practitioner's insurance, and find an appropriate mentor. These persons should also consult with their professional association for additional information on private practice guidelines.

### **INFORMATIONAL ITEMS**

Jeff Scanlan reviewed some of the provisions of the proposed State budget that would affect the social work section, including Vendorship and Autism. Further discussion is to come on how these provisions will affect oversight of clinics and the mental healthcare providers that are not may not be certified or licensed (approximately 600-800 persons), but still practice under a DHS provider variance (a.k.a. the "Dan Crossman" letter).

George Kamps discussed the ASWB election process and nominees to serve on ASWB Committees.

## **PUBLIC COMMENTS**

Joanne Barndt raised the question about the acceptability of medical social work CEUs (end of life care, medication, etc.) for ethics and boundaries as fulfilling the continuing education requirements. Colleen Baird advised that appropriate ethics and boundaries training must comply with MPSW 8.02 (1)(6). Jeff Scanlan requested an in-depth formal written request for review be submitted.

Mary Jo Weeden asked whether an LMFT or an LPC can supervise an APSW candidate for hours. The answer given by the Section is that the supervisor must be pre-approved by the Board. The rules provide in MPSW 4.01 (6) who may supervise social workers and a clause is included that gives the Board discretion to pre-approve supervisors beyond those specified by the rules.

Joanne Barndt noted that she has received very positive feedback from students and social workers regarding help received from DRL staff.

## **CONVENE TO CLOSED SESSION**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Daryl Wood-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:53 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:28 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE**

## **IMPAIRED PROFESSIONALS PROCEDURE (IPP)**

None.

## **APPLICATION REVIEWS**

### **APPLICATION REVIEWS RECEIVED AFTER THE MAILING OF THE AGENDA**

None.

### **DELIBERATION FOR APPLICATION DENIAL HEARING**

#### **Deliberation on Elizabeth Jarvie's Hearing On Denial of Application For a Clinical Social Worker Licensure**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve the application and materials submitted by Elizabeth Jarvie and authorize her request to take the national exam. Motion carried unanimously.

#### **Request for Partial Waiver or Postponement of Continuing Education Requirements Submitted by Jennifer K. Gibbs**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to accept the twelve (12) Continuing Education credits as completed by Jennifer K. Gibbs. Motion carried unanimously.

### **MONITORING**

None.

### **DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER MAILING OF THE AGENDA**

None.

### **DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF AGENDA**

None.

### **DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS RECEIVED AFTER MAILING OF AGENDA**

None.

### **DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS IN THE MATTER OF DISCIPLINARY PROCEEDINGS RECEIVED AFTER THE MAILING OF THE AGENDA**

None.

**DELIBERATION OF PETITIONS FOR REHEARINGS THAT MAY BE SIGNED  
AFTER MAILING OF AGENDA**

None.

**DIVISION OF ENFORCEMENT – CASE STATUS REPORT**

**07 SOC 051**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to close case # 07 SOC 051 due to no violation. Motion carried unanimously.

**08 SOC 061**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to close case # 08 SOC 061 due to insufficient evidence of a violation. Motion carried unanimously.

**APPROVAL OF APPLICATIONS**

**CLINICAL FILES-FIRST REVIEW**

1. BROWN, DAVID-approved
2. BROWN, SHERRY-approved
3. COOPER, JAIME-intent to deny
4. DEHNERT, EDWARD-intent to deny
5. FRIEDLANDER, BARBARA-approved
6. HAGES, MELISSA-intent to deny
7. JUDD, MECHELE-intent to deny
8. KAUFMAN, BABETTE-approved
9. KOHLS-WANKEY, TINEA-approved
10. LANE, SANDRA-intent to deny
11. LEHNEN, REBECCA-approved
12. NEIS-WAGNER, CANDACE-approved
13. RABER, ROBIN-approved
14. SCHULLO, JEANNE-intent to deny
15. STENZ, MICHAEL-approved
16. WILSON, ERIN-approved
17. WINTHER, MICHAEL-approved
18. WUERKER, DORENE-intent to deny

**2<sup>ND</sup> REVIEW**

1. GOLDMAN, DANIEL-approved
2. LARSON, SHARON-approved
3. PLAHNA, EMILY-denied

4. SCANLAN, EDWARD-approved
5. SMITH, MARY-approved
6. VAN HOOF, CYNTHIA-approved

### **HEARING**

JARVIE, ELIZABETH-approved

### **MISCELLANEOUS**

BADGER, LUCILLE-degree-approved

### **SWTC APPLICATION FILES**

1. BAKER, ASHLEY-experience-approved
2. BANEK, AMANDA-courses-approved
3. BOWE, KYLEE-experience-plan approved
4. BROST, WADE-course-approved
5. BUCHHOLTZ, SHANNON-experience- approved
6. BURCLAW, JOSEPH-experience-approved
7. DRUMGOOLE, MARGARITA-degree-intent to deny
8. DUDECK, KIRBI-course-intent to deny
9. ECKES, TROY-experience-approved
10. GLOBA, REGINA-course-plan approved-approved
11. HENSELER-BIEZE, NANCY-degree-approved
12. HOLINKA, KATE-experience-approved
13. HOLZHAUSEN, LINDA-course-denied  
—experience-approved
14. JAMES, JESSICA-experience-approved
15. JOHNSON, TARA-experience-approved
16. KOWALCZYK, DOMINIC-experience-approved
17. KRIESEL, AMANDA-experience-approved
18. KUELBS, DANIELLE-course-approved
19. LUCE, DAWN-experience-approved
20. MARTINO, CHERYL-experience-approved
21. NOBLE, SCOTT-experience-approved
22. PIERSON, SCOTT-experience-approved
23. POPP, LINDSEY-course-denied
24. POPE, ALANA-experience-approved
25. PULICE, LINDA-experience-approved
26. SCHULTZ, PAULA-experience-approved
27. SCHEDER, LAURA-degree-intent to deny
28. SCHULZ, ALANNA-experience-approved
29. SMITH, KELLY-degree-intent to deny
30. TAYLOR, KELLY-degree-approved
31. ULLAND, KRISTEN-course-denied
32. VAN VLEET, TANYA-experience-approved
33. WAGNITZ, TAMMI-experience-approved



**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**DOE – SIGNATURE COLLECTION**

No orders for signature.

**OTHER SECTION BUSINESS**

None.

**ADJOURNMENT**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:30 p.m.